

# DSTNY SOFTPHONE FORGOT PASSWORD

Forgot your softphone password and want to generate a new one? The person who is the admin for your company PBX can change your password in MyAdmin, our self service portal. If you want to change your password on your own, or if you have forgotten the password to the admin account in MyAdmin, you can follow these steps to change it:

1

Go to [dstny.se/anvandare-login](https://dstny.se/anvandare-login). Then enter your username for the exchange and click **Login**.



2

You will then be directed to a login page for the exchange. Click on **Request password**.



3

Enter your username again and click on the **Request password** button.



4

You will then receive an email with a token that you need to copy into the field on the website. Then click **OK**.



5

Here you enter the password you want, repeat the same password and then click on **Change password**. Now your password for your softphone has changed!

**The password must meet these requirements:**

- Minimum 8 characters
- Minimum 1 capital letter
- Minimum 1 lower case letter
- Minimum 1 digit
- Minimum 1 special characters among the following: !"#\$%&'()\*+,-./:;<=>?@[\\]^\_`{|}~

